**WISTOW PARISH COUNCIL**

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, PE8 6YJ

E-mail: [parishclerk@wistowvillage.info](mailto:parishclerk@wistowvillage.info)

**NOTICE OF MEETING** Full Council

**TIME** 7:30 pm

**DATE** Tuesday, 25th April 2023

**VENUE** Village Hall, Manor Street, Wistow, Cambs

**MEMBERS** 7

**QUORUM** 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Martin Woolhouse, Clerk to Wistow Parish Council, 19th April 2023

**A G E N D A**

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| **04.23.01**  **04.23.01.01** | **Welcome and to** **receive and approve Apologies for Absence**  To receive and approve apologies for absence. | | |
| **04.23.02**  **04.23.02.01** | **To receive Declarations of Interest**  Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and the Localism Act 2011. | | |
| **04.23.03**  **03.23.03.01** | **Public Participation**  To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting. | | |
| **04.23.04**  **04.23.04.01** | **District Councillors and County Councillor reports**  To receive reports from District and County Councillors | | |
| **04.23.05**  **04.23.05.01** | **Minutes of last meeting**  To approve the minutes of the meeting held on28th March 2023 | | |
| **04.23.06** | **Matters arising log or carried forward from the previous meeting** | | |
| **03.23.06.01**  **03.23.06.02**  **03.23.06.03**  **03.23.06.04**  **03.23.06.05**  **03.23.06.06**  **03.23.06.07**  **03.23.06.01** | LHI  Village Hall Committee  Flooding –Mr G Pye.  Grants  Wicksteed repairs  Website  ESPO contract  Coronation tree | | |
| **04.23.07**  **04.23.07.01**  **04.23.07.02** | **Notification of planning items**  There is one application to consider this month   * New build on and NE of Dorringtons Stables Straight Drove, Wistow   Other items to consider   * HDC Local Plan * Sawtry Neighbourhood Plan | | |
| **04.23.08**  **04.23.08.01** | **Finance**  To approve accounts for payment: 25th April 2023 | | |
| **Date** | **Payee** | **Description** | **Amount £** |
| **25.04.2023** | Mr M Woolhouse | Net salary April 2023 | 300.00 |
| **25.04.2023** | CAPALC | 2023/24 membership | 302.56 |
| **25.04.2023** | Source for Water | Cemetery water supply | 33.81 |
| **25.04.2023** | Wicksteed Leisure | Invoice re playing field matting resurfacing | 2322.00 |
| **25.04.2023** | Mr R Jackson | Grass cutting (subject to confirmation) | 350.00 |
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| **04.23.08.02** | To note the Income and Expenditure Account for April 2023 (within meeting papers). | | |
| **04.23.08.03**  **04.23.08.04**  **04.23.08.05**  **04.23.08.06**  **04.23.08.07** | To note cash book and other files for April 2023 (within meeting papers)  To note the bank reconciliation for April 2023 (within meeting papers).  To note bank balances, interest and charges in the current and deposit accounts  To approve the playing field rent review memorandum (within meeting papers)  To approve the AGAR 2023 (within meeting papers) | | |
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| **04.23.09**  **04.23.09.01** | **Traffic, Highways & Road Safety**  Save as referred to in correspondence or below nothing to report this month.  Highway resurfacing programme | | |
| **04.23.10**  **04.23.10.01** | **Policing Matters**  Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council’s Facebook page. | | |
| **04.23.11**  **04.23.11.01** | **Village Maintenance**  To consider any items not considered elsewhere. | | |
| **04.23.12**  **04.23.12.01** | **Correspondence and Communications**  The following correspondence has been circulated to Councillors  CCC Highways Surface dressing programme  CCC Highways events diary  Courts bulletins  CAPALC Bulletins  NALC Bulletins  HDC Press releases  Public Sector Executive | | |
| **04.23.13**  **04.23.13.01**  **04.23.13.02**  **04.23.13.03**  **04.23.13.04**  **04.23.13.05**  **04.23.13.06**  **04.23.13.07**  **04.23.13.08** | **Portfolio Responsibilities**  Litter Cllr Leaton  Playpark Cllr Bradford  Countryside Cllr Gregory - CCTV on known fly tipping hotspots  Village Hall Cllr. Bradford - white lines and signs outside the hall  Website Clerk  Trees/Grass Cllr. T Harris  Highways Cllr. Simms – white lines and road signs for village hall  Flooding Cllr. Smith | | |
| **04.23.14**  **04.23.14.01** | **Monthly Audit**  A volunteer is requested to be auditor for May 2023 | | |
| **04.23.15**  **04.23.15.01** | **Matters for future consideration**  To raise matters for discussion at the next meeting. | | |
| **04.23.16**  **04.23.16.01**  **04.23.16.02**  **04.23.16.03** | **Dates of next meetings**  Annual Parish Meeting on Tuesday 30th May 2023 in the Village Hall at 7pm  Annual General Meeting on Tuesday 25th May 2021 in the Village Hall at 7.15 pm or as soon thereafter following the Annual Parish Meeting  Parish Council Meeting on Tuesday 25th May 2021 in the Village Hall at 7.30pm or as soon thereafter following the Annual General Meeting. | | |