

THE APPROVED MINUTES WILL BE AVAILABLE ON THE WISTOW VILLAGE WEBSITE
www.wistowvillage.info ONCE APPROVED BY THE COUNCIL.

A meeting of Wistow Parish Council took place on Tuesday 25th April 2023 at 7.30pm in the Village Hall, Manor Street, Wistow, Cambs.

04.23.01 Present

04.23.01.01 Cllr. C Leaton (Chair) and Cllrs. C Bradford, J Gregory, N Simms, G Smith and N Twigden.

04.23.02 In Attendance

04.23.02.01 Mr. M Woolhouse – Clerk to the Parish Council
Cllr. C Lowe – HDC (part only)
2 members of the public

04.23.03 Apologies for Absence

04.23.03.01 Cllr. T Harris, Cllr. S Corney - CCC and Cllr. A Costello – HDC

04.23.04 Declarations of Interest

04.23.04.01 Declarations were noted for all Parish Councillors as Trustees of the Village Hall and for Cllr. C Bradford as a member of the Village Hall Committee. There were no other pecuniary interests to declare.

04.23.05. Public Participation

04.23.05.01 Two members of the public were present.

Mill Road traffic Speeds

Dr Manwaring referred to his email regarding speed issues on Mill Road and reported that the speed display on Mill Road had stopped working again, which contributed to some drivers speeding into and through the village. He also felt that a speed monitor would not be as effective as a legally enforceable speed camera. One issue was that the absence of footpaths on part of Mill Road made it dangerous for pedestrians to walk along those parts of the road and the other was the lack of enforcement or deterrent against speeding.

Cllr. Simms, responsible on the Council for road and traffic issues, explained that a Local Highway Initiative ("LHI") had been agreed with CCC featuring the introduction of 40mph buffer zones between the national speed limit road and the start of the 30mph zone. They would be installed on the roads down from the Toll and Mill Road, where the 40mph zone would commence at the Raveley junction. The LHI Package will include a new speed monitor, containing data recording facilities as well as displaying the vehicle's speed.

Dr Manwaring referred to his prior involvement with SpeedWatch and mentioned that it had been accused of being vigilantes because of the results achieved. Cllr Smith commented that the enforcement reality was that police were stretched by demands on their resources and Wistow was unlikely to be the highest priority. Cllr Simms observed that the Council would continue to engage with the police. The Clerk agreed to respond to Dr Manwaring's email.

04.23.06 District and County Councillor reports

04.23.06.01 Cllr. Lowe - HDC

Coronation Events

HDC was keen to learn of community events being organised at a local level.

Flooding

Cllr. Lowe enquired how the council was engaging with EA, Cambs ACRE and CCC regarding the flood management project. Cllr. Smith explained the steps being taken and how the Flood Group hoped to engage meaningfully with Broughton PC once it had developed a meaningful strategy and set of actions to present.

Potholes

Cllr. Lowe encouraged the council to publicise the on line reporting tool highways defect tool. The more potholes were reported the greater the importance the problem would have at county and higher level. The Clerk agreed to publicise details of the reporting tools.

04.23.07 Approval of minutes of meeting held on 28th March 2023

The Meeting considered the minutes of the meeting held on 28th March 2023 and resolved unanimously that they be and are approved and be signed by the Chair.

04.23.08. Matters Arising and Action Log

04.23.08.01 Village Hall

Cllr Smith reported that the VHC had approached him to ask if white lines could be painted outside the hall to ensure easy access for less mobile visitors and also street or wayfinder signs be erected directing visitors to the hall. The meeting felt that signs could be attached to existing posts may be possible and because the road belonged to CCC, their agreement would be needed. The Clerk agreed to make an informal approach to the Local Highways Officer.

Cllr. Bradford reported that the VHC had yet to obtain insurance for the proposed party in the playingfield.

04.23.08.02 Flooding

Cllr. Smith's reported on discussions with EA and CCC with EA purchasing and installing a flood monitor at the bridge. CCC Highways had accepted the proposal subject to the location being safe for vehicles and pedestrians. There were 2 volunteers from "Upper Wistow" willing to join the group.

04.23.08.03 Local Highways Initiative

Cllr. Simms reported that whilst the current LHI scheme was not finished Wistow would be ineligible to benefit from the 20mph limit initiative by CCC to keep speeds below 20mph in built up areas.

04.23.08.04 Wicksteed Leisure

The Clerk reported that Wicksteed had requested payment of the invoice for the new matting in the playing field and the Meeting agreed to pay the invoice but monitor the mat's robustness.

04.23.08.05 Coronation

The Chair reported that the plaque and treeguard had been delivered and Cllr. Bradford agreed to contact Mr Jackson to arrange their installation.

04.23.08.06 Website

The Clerk reported that he had contacted 2 design companies having concluded that a lot of design programs required hosting by the designer, eg Go Daddy, for a monthly fee whereas the council already had a hosting company which also managed the council's internet and email arrangements. He envisaged a clean and modern impression which was simple to operate.

04.23.08.07 Electricity

The Clerk reported that ESPO had responded answering the majority of his concerns over billing but a further discussion was needed to ensure that he had correctly understood their answers.

04.23.09 Planning

04.23.09.01 Conversion of buildings at Dorrington Stables to residential use.

The meeting noted that the current application had been previously considered and there was no reason to object. The Clerk was requested to inform HDC accordingly.

04.23.09.02 Local Plan

The meeting noted the public consultations regarding a number of aspects of the developing HDC Local Plan.

Sawtry Plan

The meeting noted the draft Neighbourhood Plan for Sawtry.

04.23.10 Finance

04.23.10.01 The Meeting approved the accounts for payment: 28th April 2023

Date	Ref No	Payee	Description	Amount £
25.04.2023	online	Mr. M Woolhouse	Net pay April 2023	300.00
25.04.2023	online	LGS Services	Payroll services	79.20
25.04.2023	online	Wicksteed Leisure	Playground safety matting	2322.00
25.04.2023	online	Source for Water	Cemetery water	33.81
25.04.2023	online	CAPALC	2023 affiliation fee	302.56
25.04.2023	online	Mr. R Jackson	Grass cutting	700.00

04.23.10.02 The Meeting noted the income and expenditure account for April 2023.

04.23.10.03 The Meeting noted cash book and other files for April 2023.

04.23.10.04 The Meeting noted the bank reconciliation for April 2023 and the Clerk explained that the source of the continuing variance of £6.25 had been identified and the opening balance in the bank reconciliation adjusted.

04.23.10.05 The Meeting noted bank balances, charges and interest for April 2023.

04.23.10.06 The Meeting approved the AGAR form for 2023.

04.23.11 Traffic, Highways & Road Safety.

04.23.11.01 The Meeting noted previously circulated correspondence.

04.23.11.02 TTRO

The meeting noted the proposal to close Parsonage Street in June 2023 in order to undertake gas connections and residents access would be maintained.

04.23.12 Policing Matters

04.23.12.01 The meeting noted that there was nothing to report.

04.23.13 Village Maintenance

04.23.13.01 There was nothing to report in addition to items considered through the meeting.

04.23.14 Correspondence and Communications

04.23.14.01 The meeting noted the previously circulated correspondence.

04.23.15 **Verbal reports from Parish Councillors on matters arising from their portfolio responsibilities**

04.23.15.01 Litter

There was nothing to report .

04.23.15.02 Playground

There was nothing to report other than items previously raised.

04.23.15.03 Countryside

Cllr. Gregory reported that there was nothing to report.

04.23.15.04 Website

There was nothing to report save for items already discussed.

04.23.15.05 Highways

In addition to the matters discussed, the signs and posts for Wistow Fen Lane had been delivered and Cllrs. Leaton and Twigden delivered them to the resident for installation.

04.23.15.06 Trees and Grass

In Cllr. Harris' absence there was nothing to report save items already discussed.

04.23.16 **Monthly Audit**

04.23.16.01 Cllr. Bradford agreed to be Auditor for April 2023.

04.23.17 **Items for discussion at the next meeting**

04.23.17.01 There were no items for discussion at the next meeting.

04.23.18 **Date of next meetings:**

04.23.18.01 The Open Meeting of the Parish Council will be held at 7pm on Tuesday 30th May in the Village Hall.

04.23.18.02 The AGM of the Parish Council will be held in the Village Hall on Tuesday 30th May immediately following the conclusion of the Open Meeting.

04.23.18.03 The next ordinary meeting of the Parish Council will be held at in the Village Hall on Tuesday 30th May 2023 immediately following the conclusion of the AGM.