

# WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, PE8 6YJ

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<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	On conclusion of the Open Meeting to discuss speeding or at 7.30pm if earlier
<b>DATE</b>	Tuesday, 27 <sup>th</sup> June 2023
<b>VENUE</b>	Village Hall, Manor Street, Wistow, Cambs
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 21<sup>st</sup> June 2023

## A G E N D A

- 06.23.01      Welcome and to receive and approve Apologies for Absence**
- 06.23.01.01      To receive and approve apologies for absence.**
- 06.23.02      To receive Declarations of Interest**
- 06.23.02.01      Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and the Localism Act 2011.**
- 06.23.03      Public Participation**
- 06.23.03.01      To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.**
- 06.23.04      District Councillors and County Councillor reports**
- 06.23.04.01      To receive reports from District and County Councillors**
- 06.23.05      Minutes of last meeting**
- 06.23.05.01      To approve the minutes of the meeting held on 30<sup>th</sup> May 2023**

**06.23.06      Matters arising log or carried forward from the previous meeting**

<b>06.23.06.01</b>	LHI	<b>06.23.06.08</b>	Bus Shelter
<b>06.23.06.02</b>	Village Hall Committee	<b>06.23.06.09</b>	Speeding Meeting
<b>06.23.06.03</b>	Flooding	<b>06.23.06.10</b>	Bank Charge Card
<b>06.23.06.04</b>	Website	<b>06.23.06.11</b>	Weed killer
<b>06.23.06.05</b>	Playing field	<b>06.23.06.12</b>	Purchasing arrangements
<b>06.23.06.06</b>	Neighbourhood Plan	<b>06.23.06.13</b>	Cash flow
<b>06.23.06.07</b>	Graveyard Tree		

**06.23.07      Notification of planning items**

**06.23.07.01**      There are no applications to consider this month

**06.23.07.02**      Other items to consider

- Wistow Neighbourhood Plan

**06.23.08      Finance**

**06.23.08.01**      To approve accounts for payment: 27<sup>th</sup> June 2023

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
<b>27.06.2023</b>	Mr M Woolhouse	Net salary June 2023	414.00
<b>27.06.2023</b>	TotalEnergies	Electricity charges for June 2023	125.86
<b>27.06.2023</b>	Mr R Jackson	Grass cutting	700.00
<b>27.06.2023</b>	HDC	Rent for playing field 2023/24	150.00

**06.23.08.02**      To note the Income and Expenditure Account for June 2023 (within meeting papers).

**06.23.08.03**      To note cash book and other files for June 2023 (within meeting papers)

**06.23.08.04**      To note the bank reconciliation for June 2023 (within meeting papers).

**06.23.08.05**      To note bank balances, interest and charges in the current and deposit accounts

**06.23.08.06**      2023 Internal Audit report

**06.23.08.07**      To note 2023/4 Q1 cash flow (within meeting papers)

**06.06.08.08**      To consider the revised model financial regulations and draft purchasing procedure (within meeting papers)

**06.23.08.09**      To note the invoice issued to Wistow PCC

**06.23.09      Traffic, Highways & Road Safety**

**06.23.09.01**      Save as referred to in correspondence or below nothing to report this month.

**06.23.10      Policing Matters**

**06.23.10.01**      Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

**06.23.11      Village Maintenance**

**06.23.11.01**      To consider any items not considered elsewhere.

**06.23.12      Correspondence and Communications**

**06.23.12.01**      The following correspondence has been circulated to Councillors

CCC Highways Surface dressing programme  
CCC Highways events diary  
Courts bulletins  
CAPALC Bulletins  
NALC Bulletins  
HDC Press releases  
Public Sector Executive  
Letter from Clerk  
Public Meeting Poster  
June ICS newsletter  
HAF summer poster  
Cambridgeshire Matters  
Access to Secondary school Places

**06.23.13      Portfolio Responsibilities**

<b>06.23.13.01</b>	Litter	Cllr Leaton
<b>06.23.13.02</b>	Playpark	Cllr Bradford
<b>06.23.13.03</b>	Countryside	Cllr Gregory
<b>06.23.13.04</b>	Village Hall	Cllr. Bradford
<b>06.23.13.05</b>	Website	Clerk
<b>06.23.13.06</b>	Trees/Grass	Cllr. T Harris
<b>06.23.13.07</b>	Highways	Cllr. Simms
<b>06.23.13.08</b>	Flooding	Cllr. Smith

**06.23.14      Monthly Audit**

**06.23.14.01**      A volunteer is requested to be auditor for July 2023

**06.23.15      Matters for future consideration**

**06.23.15.01**      To raise matters for discussion at the next meeting.

**06.23.16      Dates of next meeting**

**06.23.16.01**      Parish Council Meeting on Tuesday 25<sup>th</sup> July 2023 in the Village Hall at 7.30pm.