

WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, PE8 6YJ

E-mail: parishclerk@wistowvillage.info

NOTICE OF MEETING	Full Council
TIME	7.30pm or on conclusion of the Open and Annual General Meetings of the Council
DATE	Tuesday, 30 th May 2023
VENUE	Village Hall, Manor Street, Wistow, Cambs
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 23rd May 2023

DRAFT A G E N D A

- 05.23.01 Welcome and to receive and approve Apologies for Absence**
- 05.23.01.01 To receive and approve apologies for absence.**
- 05.23.02 To receive Declarations of Interest**
- 05.23.02.01 Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and the Localism Act 2011.**
- 05.23.03 Public Participation**
- 05.23.03.01 To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.**
- 05.23.04 District Councillors and County Councillor reports**
- 05.23.04.01 To receive reports from District and County Councillors**
- 05.23.05 Minutes of last meeting**
- 05.23.05.01 To approve the minutes of the meeting held on 25th April 2023**

05.23.06 Matters arising log or carried forward from the previous meeting

- 05.23.06.01** LHI
- 05.23.06.02** Flooding – Cllr Smith
- 05.23.06.03** Website
- 05.23.06.04** Village Hall Committee
- 05.23.06.05** Bank Charge Card and additional approved 79999
- 05.23.06.06** White Lines @ Village Hall
- 05.23.06.07** Wickstead Leisure repairs

05.23.07 Notification of planning items

- 05.23.07.01** There is one application to consider this month
- New build on and NE of Dorringtons Stables Straight Drove, Wistow
- 05.23.07.02** Other items to consider
- HDC Local Plan
 - Sawtry Neighbourhood Plan

05.23.08 Finance

- 05.23.08.01** To approve accounts for payment: 30th May 2023

Date	Payee	Description	Amount £
30.05.2023	Mr M Woolhouse	Net salary May 2023	300.00
30.05.2023	Mr M Woolhouse	expenses	176.81
30.05.2023	Environment Agency	Annual charge - drainage	15.15
30.05.2023	LGS Services	Payroll services 2021-2	79.20
30.05.2023	LGS Services	Payroll services 2022-3	79.20
30.05.2023	TotalEnergies	Electricity charges from 2020 to date	2878.98
30.05.2023	Mr R Jackson	Grass cutting (subject to confirmation)	1400.00
30.05.2023	Mr G Macinnes	Dog pooh bags	97.65
30.05.2023	Mr G Macinnes	weedkiller	82.99

- 05.23.08.02** To note the Income and Expenditure Account for May 2023 (within meeting papers).
- 05.23.08.03** To note cash book and other files for May 2023 (within meeting papers)
- 05.23.08.04** To note the bank reconciliation for May 2023 (within meeting papers).
- 05.23.08.05** To note bank balances, interest and charges in the current and deposit accounts
- 05.23.08.06** To agree the budget for 2023/24 (within meeting papers)
- 05.23.08.06** To note the electricity bill

- 05.23.09 Traffic, Highways & Road Safety**
- 05.23.09.0** Save as referred to in correspondence or below nothing to report this month
- 05.23.10 Policing Matters**
- 05.23.10.01** Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.
- 05.23.11 Village Maintenance**
- 05.23.11.01** To consider any items not considered elsewhere.
- 05.23.12 Correspondence and Communications**
- 05.23.12.01** The following correspondence has been circulated to Councillors
- CCC Highways Surface dressing programme
 Courts bulletins
 CAPALC Bulletins
 NALC Bulletins
 HDC Press releases
 Public Sector Executive
 Village Hall AGM agenda and appointment of representatives
- 05.23.13 Portfolio Responsibilities**
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| 05.23.13.01 | Litter | Cllr Leaton |
| 05.23.13.02 | Playpark | Cllr Bradford |
| 05.23.13.03 | Countryside | Cllr Gregory |
| 05.23.13.04 | Village Hall | Cllr. Bradford |
| 05.23.13.05 | Website | Clerk |
| 05.23.13.06 | Trees/Grass | Cllr. T Harris – Churchyard Tree |
| 05.23.13.07 | Highways | Cllr. Simms |
| 05.23.13.08 | Flooding | Cllr. Smith |
- 05.23.14 Monthly Audit**
- 05.23.14.01** A volunteer is requested to be auditor for June 2023
- 05.23.15 Matters for future consideration**
- 05.23.15.01** To raise matters for discussion at the next meeting.
- 05.23.16 Dates of next meeting**
- 05.23.16.01** Parish Council Meeting on Tuesday 27th June 2023 in the Village Hall at 7.30pm or as soon thereafter following the Annual General Meeting.