

The **ANNUAL GENERAL MEETING** of Wistow Parish Council took place on Tuesday 30th May 2023 at 7.45pm in the Village Hall, Manor Street, Wistow, Cambs.

01 Present:

01.01 Cllrs. J. Gregory, T. Harris, C. Leaton, N. Simms, G. Smith and N. Twigden.

02 In Attendance

02.01 Mr. M. Woolhouse – Clerk to the Council

02.02 3 members of the public were present.

03 Apologies for Absence

03.01 Apologies for absence were received from Cllr. C Bradford.

04 Election of Chair

04.01 Cllr. Simms proposed and Cllr. Twigden seconded Cllr. Leaton's nomination as Chairman. This was unanimously agreed.

05 Election of Vice Chair

05.01 Cllr. Leaton proposed and Cllr. Smith seconded Cllr. Simms nomination as Vice Chair. This was unanimously agreed.

06 Approval of minutes of Annual General Meeting held on 10th May 2022

06.01 **It was resolved unanimously that the minutes be and are approved and that they be signed by the Chair.**

07 Declaration of Acceptance of Office

07.01 The Declarations of Acceptance of Office by Cllrs. Leaton and Simms were signed.

08 Appointment of Internal Auditor

08.01 The Clerk reminded the meeting the appointment of LGS as Internal Auditor had been approved at the April meeting.

9 Allocation of Portfolio responsibilities

9.01 Litter – Cllr. Leaton

Playpark – Cllr. Bradford

Village Hall – Cllr. Bradford

Website – Clerk

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Tress/Grass – Cllr. Harris

Highways/Traffic – Cllr. Simms

Countryside - Cllr. Gregory

Flooding – Cllr. Smith

10 Council Meetings

10.01 The Meeting noted the meetings schedule and agreed that the August meeting be cancelled because of the likely shortage of participants due to summer holidays.

11.01 Any Other Business and closure

There was no any other business and the Chair declared the meeting closed at 7.55 pm.