

# WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, PE8 6YJ

E-mail: [parishclerk@wistowvillage.info](mailto:parishclerk@wistowvillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30pm
<b>DATE</b>	Tuesday, 25 <sup>th</sup> July 2023
<b>VENUE</b>	Village Hall, Manor Street, Wistow, Cambs
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 19<sup>th</sup> July 2023

## A G E N D A

- 07.23.01      Welcome and to receive and approve Apologies for Absence**
- 07.23.01.01      To receive and approve apologies for absence.**
- 07.23.02      To receive Declarations of Interest**
- 07.23.02.01      Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and the Localism Act 2011.**
- 07.23.03      Public Participation**
- 06.23.03.01      To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.**
- 07.23.04      District Councillors and County Councillor reports**
- 07.23.04.01      To receive reports from District and County Councillors**
- 07.23.05      Minutes of last meeting**
- 07.23.05.01      To approve the minutes of the meeting held on 27<sup>th</sup> June 2023**

**07.23.06**      **Matters arising log or carried forward from the previous meeting**

<b>07.23.06.01</b>	LHI	<b>07.23.06.06</b>	Party in playing field
<b>07.23.06.02</b>	Village Hall Committee	<b>07.23.06.07</b>	Neighbourhood Plan
<b>07.23.06.03</b>	Flooding	<b>07.23.06.08</b>	Graveyard Tree
<b>07.23.06.04</b>	Website	<b>07.23.06.09</b>	Bus Shelter
<b>07.23.06.05</b>	Playing field	<b>07.23.06.10</b>	Bank Charge Card

**07.23.07**      **Notification of planning items**

**07.23.07.01**      There are no applications to consider this month

**07.23.07.02**      Other items to consider

- Wistow House Weddings

**07.23.08**      **Finance**

**07.23.08.01**      To approve accounts for payment: 25<sup>th</sup> July 2023

Date	Payee	Description	Amount £
<b>25.07.2023</b>	Mr M Woolhouse	Net salary July 2023	240.00
<b>27.07.2023</b>	TotalEnergies	Electricity charges for July 2023	122.01
<b>27.07.2023</b>	Mr R Jackson	Grass cutting	700.00
<b>27.07.2023</b>	LGS	Internal Audit Invoice	90.00
<b>27.07.2023</b>	Wistow Village Hall	Cuprinol and brush	21.85
<b>27.07.2023</b>	SPA-Littlejohn	Letter	48.00

**07.23.08.02**      To note the Income and Expenditure Account for July 2023 (within meeting papers).

**07.23.08.03**      To note cash book and other files for July 2023 (within meeting papers)

**07.23.08.04**      To note the bank reconciliation for July 2023 (within meeting papers).

**07.23.08.05**      To note bank balances, interest and charges in the current and deposit accounts

**07.23.08.06**      To consider the 2023 Internal Audit report (within meeting papers)

**07.23.09**      **Traffic, Highways & Road Safety**

**07.23.09.01**      Save as referred to in correspondence or below nothing to report this month.

**07.23.10**      **Policing Matters**

**07.23.10.01**      Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

**07.23.11      Village Maintenance**

**07.23.11.01**      To consider any items not considered elsewhere.

**07.23.12      Correspondence and Communications**

**07.23.12.01**      The following correspondence has been circulated to Councillors

E cops  
Courts bulletins  
CAPALC Bulletins  
NALC Bulletins & newsletters  
HDC Press releases  
Public Sector Executive  
Combined Authority  
ICS newsletter  
Email to Mr Williams

- Hedgehog Highways
- PECT

**07.23.13      Portfolio Responsibilities**

<b>07.23.13.01</b>	Litter	Cllr Leaton
<b>07.23.13.02</b>	Playpark	Cllr Bradford
<b>07.23.13.03</b>	Countryside	Cllr Gregory
<b>07.23.13.04</b>	Village Hall	Cllr. Bradford
<b>07.23.13.05</b>	Website	Clerk
<b>07.23.13.06</b>	Trees/Grass	Cllr. T Harris
<b>07.23.13.07</b>	Highways	Cllr. Simms
<b>07.23.13.08</b>	Flooding	Cllr. Smith

**07.23.14      Monthly Audit**

**07.23.14.01**      A volunteer is requested to be auditor for September 2023

**07.23.15      Matters for future consideration**

**07.23.15.01**      To raise matters for discussion at the next meeting.

**07.23.16      Dates of next meeting**

**07.23.16.01**      Parish Council Meeting on Tuesday 26<sup>th</sup> September 2023 in the Village Hall at 7.30pm.