

WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, PE8 6YJ

E-mail: parishclerk@wistowvillage.info

NOTICE OF MEETING	Full Council
TIME	7.30pm
DATE	Tuesday, 26 th September 2023
VENUE	Village Hall, Manor Street, Wistow, Cambs
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 20th September 2023

A G E N D A

09.23.01 Welcome and to receive and approve Apologies for Absence

09.23.01.01 To receive and approve apologies for absence.

09.23.02 To receive Declarations of Interest

09.23.02.01 Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and the Localism Act 2011.

09.23.03 Public Participation

09.23.03.01 To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.

09.23.04 District Councillors and County Councillor reports

09.23.04.01 To receive reports from District and County Councillors

09.23.05 Minutes of last meeting

09.23.05.01 To approve the minutes of the meeting held on 25th July 2023

09.23.06 Matters arising log or carried forward from the previous meeting

09.23.06.01	LHI	09.23.06.06	Neighbourhood Plan
09.23.06.02	Village Hall Committee	09.23.06.07	Graveyard Tree
09.23.06.03	Flooding	09.23.06.08	Bus Shelter
09.23.06.04	Website	09.23.06.09	Bank Charge Card
09.23.06.05	Playing field and inspection report	09.23.06.10	Parish Clerk and Councillor Vacancies

09.23.07 Notification of planning items

09.23.07.01 Appln 23/01672/Tree - Three Horse shoes PH

09.23.08 Finance

09.23.08.01 To approve accounts for payment: 26th September 2023

Date	Payee	Description	Amount £
26.09.2023	Mr M Woolhouse	Net salary August/ September 2023	505.80
26.09.2023	HMRC	PAYE re Mr M Woolhouse	187.60
26.09.2023	TotalEnergies	Electricity charges for August/September 2023	253.04
26.09.2023	Mr R Jackson	Grass cutting and churchyard tree removal	1700.00
26.09.2023	Zen	Domain name and c panel	112.64
26.09.2023	A J Gallagher	Insurance renewal	1026.62
26.09.2023	Cambs ACRE	Membership	60.00
26.09.2023	Cllr Leaton	Tape for playing field equipment	4.99

09.23.08.02 To note the Income and Expenditure Account for September 2023 (within meeting papers).

09.23.08.03 To note cash book and other files for September 2023 (within meeting papers)

09.23.08.04 To note the bank reconciliation for September 2023 (within meeting papers).

09.23.08.05 To note bank balances, interest and charges in the current and deposit accounts

09.23.08.06 To consider the September 2023 Q3 cash flow (within meeting papers)

09.23.08.07 To consider the 2024/5 precept (within meeting papers)

09.23.08.08 To approve the draft resolution relating to the removal of Mr Bradford as bank account signatory (within meeting papers)

09.23.08.09 To note the proposal by NALC to update the Model Financial Regulations

09.23.09 Traffic, Highways & Road Safety

09.23.09.01 Save as referred to in correspondence or below nothing to report this month.

09.23.10 Policing Matters

09.23.10.01 Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

09.23.11 Village Maintenance

09.23.11.01 To consider any items not considered elsewhere.

09.23.12 Correspondence and Communications

09.23.12.01 The following correspondence has been circulated to Councillors

HDC Letter re household garden waste
HDC Press releases
Email from Cllr. Short – CCC- re weeds on verges
E cops bulletins
Courts bulletins
CAPALC Bulletins
NALC Bulletins & newsletters inc NALC Planning website
Public Sector Executive
Combined Authority
ICS newsletter

09.23.13 Portfolio Responsibilities

09.23.13.01	Litter	Cllr Leaton
09.23.13.02	Playing field	Cllr Twigden – draft playing field hire policy (within meeting papers)
09.23.13.03	Countryside	Cllr Gregory
09.23.13.04	Village Hall	Cllr. Leaton
09.23.13.05	Website	Clerk
09.23.13.06	Trees/Grass	Cllr. T Harris
09.23.13.07	Highways	Cllr. Simms
09.23.13.08	Flooding	Cllr. Smith

09.23.14 Monthly Audit

09.23.14.01 A volunteer is requested to be auditor for October 2023

09.23.15 Matters for future consideration

09.23.15.01 To raise matters for discussion at the next meeting.

09.23.16 Dates of next meeting

09.23.16.01 Parish Council Meeting on Tuesday 31st October 2023 in the Village Hall at 7.30pm.