

WISTOW PARISH COUNCIL

Clerk: Jessica Knights

E-mail: parishclerk@wistovvillage.info

NOTICE OF MEETING	Full Council
TIME	7.30pm
DATE	Tuesday, 31 st October 2023
VENUE	Village Hall, Manor Street, Wistow, Cambs
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Jessica Knights, Clerk to Wistow Parish Council, 25th October 2023

A G E N D A

10.23.01 Welcome and to receive and approve Apologies for Absence

10.23.01.01 To receive and approve apologies for absence.

10.23.02 To receive Declarations of Interest

10.23.02.01 Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and the Localism Act 2011.

10.23.03 Public Participation

10.23.03.01 To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.

10.23.04 District Councillors and County Councillor reports

10.23.04.01 To receive reports from District and County Councillors

10.23.05 Minutes of last meeting

10.23.05.01 To approve the minutes of the meeting held on 26th September 2023

10.23.06 Matters arising log or carried forward from the previous meeting

10.23.06.01	LHI	10.23.06.07	Signing Contract of Employment
10.23.06.02	Flooding	10.23.06.08	Meeting dates for 2024
10.23.06.03	Website	10.23.06.09	Allotments
10.23.06.04	Playing field and	10.23.06.10	Village Hall
	inspection report	10.23.06.11	Speeding Tractors
10.23.06.05	Parish Councillor	10.23.06.12	Clerk's address
	Vacancies	10.23.06.13	Community Gritting
		10.23.06.14	Defibrillator Pads/Policy

10.23.07 Notification of planning items

10.23.07.01 Windyridge Warboys Road Bury (ref 23/01655/HHFUL) – 2 Storey Extension

10.23.08 Finance

10.23.08.01 To approve accounts for payment: 31st October 2023

Date	Payee	Description	Amount £
31.10.2023	1. Miss Jessica Knights	Salary October 2023	574.00
04.10.2023	2. Ray Jackson	Grass Cutting	350.00
29.09.2023	3. Source for Business	Water	49.50
06.10.2023	4. Viking Direct	Office Supplies (approved)	13.18
01.11.2023	5. HDC	Annual lease of playing field	150.00
06.10.2023	6. Currys	Printer & Ink (approved)	65.48
24.10.2023	7. Martin Woolhouse	Consultant fees October 2023 & Expenses	90.00

10.23.08.02 To note the Income and Expenditure Account for October 2023 (within meeting papers).

To note cash book and other files for October 2023 (within meeting papers)

To note the bank reconciliation for October 2023 (within meeting papers).

To note bank balances, interest and charges in the current and deposit accounts

To consider the October 2023 Q3 cash flow (within meeting papers)

10.23.08.03 Traffic, Highways & Road Safety

10.23.08.04 Save as referred to in correspondence or below nothing to report this month.

10.23.08.05 Gulleys - Bridge Street

10.23.08.06 Conifers – Manor Street

Nitrous Oxide/Rabbit Waste – Raveley Road

Light not working – Mill Road

Wistow Bends – Rubbish

10.23.09 Policing Matters

10.23.09.01 Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

10.23.10 Village Maintenance

10.23.10.01 To consider any items not considered elsewhere.

Defibrillator Replacement Pads (bus shelter)

10.23.11 Correspondence and Communications

10.23.11.01 The following correspondence has been circulated to Councillors

HDC notification regarding bin collections at Christmas
HDC – Development Management Training
HDC – Polling District Review
HDC – Green Bin Subscription
HDC Press releases
E cops bulletins
Courts bulletins
CAPALC Bulletins
NALC Bulletins & newsletters inc NALC Planning website
Ray Burton – Attendance note
Internal Documents

10.23.12 Portfolio Responsibilities

10.23.12.01	Litter	Cllr Leaton
	Playing field	Cllr Twigden
	Countryside	Cllr Gregory
	Village Hall	Cllr. Leaton
	Website	Clerk
	Trees/Grass	Cllr. T Harris
	Highways	Cllr. Simms
	Flooding	Cllr. Smith

10.23.13 Monthly Audit

10.23.13.01 A volunteer is requested to be auditor for November 2023

10.23.14 Matters for future consideration

10.23.14.01 To raise matters for discussion at the next meeting.

10.23.15 Dates of next meeting

10.23.15.01 Parish Council Meeting on Tuesday 28th November 2023 in the Village Hall at 7.30pm.