



## WISTOW PARISH COUNCIL

Clerk: Jessica Knights

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Tel: 07899987819

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30pm
<b>DATE</b>	Tuesday, 30 <sup>th</sup> January 2024
<b>VENUE</b>	Village Hall, Manor Street, Wistow, Cambs
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Jessica Knights, Clerk to Wistow Parish Council, 23<sup>rd</sup> January 2024

### A G E N D A

**01.24/1      Welcome and to receive and approve Apologies for Absence**

To receive and approve apologies for absence.

**01.24/2      To receive Declarations of Interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and the Localism Act 2011.

**01.24/3      Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.

**01.24/4      District Councillors and County Councillor reports**

To receive reports from District and County Councillors

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**This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.**

**01.24/5      Minutes of last meeting**

To approve the minutes of the meeting held on 28<sup>th</sup> November 2023

**01.24/6      Matters arising log or carried forward from the previous meeting**

<b>01.24/6a</b>	Flooding	<b>01.24/6m</b>	20mph Research
<b>01.24/6b</b>	Website & PR	<b>01.24/6n</b>	Dead Trees
<b>01.24/6c</b>	Playing field	<b>01.24/6o</b>	Unity Bank
<b>01.24/6d</b>	Village Hall	<b>01.24/6p</b>	Councillor Training
<b>01.24/6e</b>	Defibrillator	<b>01.24/6q</b>	Civility & Respect Badge
<b>01.24/6f</b>	Nature Funding	<b>01.24/6r</b>	Community Infrastructure Levy
<b>01.24/6g</b>	Avast Driver	<b>01.24/6s</b>	Funding Available
<b>01.24/6h</b>	Cemetery Water	<b>01.24/6t</b>	LHI
<b>01.24/6i</b>	Clerk Training	<b>01.24/6u</b>	Highways
<b>01.24/6j</b>	Poppy Appeal	<b>01.24/6v</b>	Bridge Street Bridge
<b>01.24/6k</b>	New Email accounts	<b>01.24/6w</b>	Dredging/Clearance Brook
<b>01.24/6l</b>	Highway Signs		

**01.24/7      Notification of planning items**

**New**

**01.24/7a**

**Past**

<b>01.24/7b</b>	Making of TPO 23/029 Street Record Bance Court Wistow
<b>01.24/7c</b>	Planning Permission Consultation - Land West Of 1 Parsonage Street Wistow (ref 23/02055/FUL)
<b>01.24/7d</b>	Planning Permission Consultation - 5 Oaklands Avenue Wistow Huntingdon (ref 23/02082/FUL)
<b>01.24/7e</b>	Planning Permission Consultation - Dorrington Farmhouse Straight Drove Wistow (Ref: 23/02217/FUL)
<b>01.24/7f</b>	6 Bance Court - 23/02419/TREE
<b>01.24/7g</b>	The Thatched Cottage Church Street Wistow (ref 24/00015/TREE)
<b>01.24/7h</b>	6 Bance Court - 23/02329/HHFUL

**01.24/8      Finance**

To approve accounts for payment: 31<sup>st</sup> January 2024

Date	Payee	Description	Amount £
<b>This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.</b>			

11.12.23	1. Total Energies	Electricity Dec 23	£ 291.12
30.01.24	2. Jessica Knights	January 24 salary	£ 378.00
	3. Jessica Knights	Expenses	£ 8.80
	4. Ray Jackson	Play Equipment works, grass cutting	£ 850.00

**Dec 23 Payments paid under delegated powers**

02.01.24	1. Jessica Knights	December 23 Salary	£ 437.50
02.01.24	2. Finding Fitness	Climbing Frame (Grant Funding received)	£7,740.00
	3. CAPALC	Code of Conduct Training	£ 120.00

**01.24/8a** To note the Income and Expenditure Account for December 23 & January 24 (within meeting papers).

**01.24/8b** To note cash book and other files for December 23 & January 24 (within meeting papers)

**01.24/8c** To note the bank reconciliation for December 23 & January 24 (within meeting papers).

**01.24/8d** To note bank balances, interest and charges in the current and deposit accounts

**01.24/8e** To consider the December 23 & January 24 cash flow (within meeting papers)

**01.24/8f** To discuss and agree budget for 24-25.

**01.24/9** **Traffic, Highways & Road Safety**

Save as referred to in correspondence or below nothing to report this month.

**01.24/10** **Policing Matters**

Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

**01.24/11** **Village Maintenance**

To consider any items not considered elsewhere.

**01.24/12** **Correspondence and Communications**

The following correspondence has been circulated to Councillors

**01.24/13** **Portfolio Responsibilities**

**01.24/13a** Litter - Cllr Leaton

**01.24/13b** Playing field - Cllr Twigden

- 01.24/13c**      **Countryside - Cllr Gregory**  
Update on how to create new public footpaths
- 01.24/13d**      **Website - Clerk**
- 01.24/13e**      **Trees/Grass - Cllr. T Harris**
- 01.24/13f**      **Highways - Cllr. Simms**
- 01.24/13g**      **Flooding - Cllr. Smith**
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- 01.24/14**      **Monthly Audit**
- A volunteer is requested to be auditor for January 2024.
- 01.24/15**      **Matters for future consideration**
- To raise matters for discussion at the next meeting.
- 01.24/16**      **Dates of next meeting**
- Parish Council Meeting on Tuesday 27<sup>th</sup> February 2024 in the Village Hall at 7.30pm.